

# Henson Robinson Zoo Intern Application

## Contact Information

Name: \_\_\_\_\_  
Last First M.I.

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Internship Applying for: (check one box)

- Teaching Assistant (21.5 hours/week; Wednesday-Saturday)
- Education Ambassador (25.5 hours/week; 2 weekdays plus 1 weekend day)

Available Start Date: \_\_\_\_\_ Estimated Finish Date: \_\_\_\_\_

Will you be using this internship to earn college credit? Yes No

If the answer is yes, please supply the contact information for your faculty advisor.

Name & Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## Education (list all colleges/universities attended)

School Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Last Year Completed (circle one): FR SO JR SR Degree Earned: \_\_\_\_\_

School Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Last Year Completed (circle one): FR SO JR SR Degree Earned: \_\_\_\_\_

## References

List two professional references (employers/professors/etc) and have them send a letter of reference directly to Henson Robinson Zoo / 1100 East Lake Drive / Springfield, IL 62707.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

## Additional Information

Have you been convicted of a felony or, within the last 7 years a misdemeanor crime? (circle one) YES NO

If yes, explain offense, date of offense, and place in which it occurred: \_\_\_\_\_

Please enclose:

- Cover letter (explain why you want to be an intern at the zoo and what you expect to learn)
- Resume (be sure to include all related work, volunteer, and intern experience)

Send separately:

- College transcript (sent directly from the university)
- 2 letters of reference

Applications can be sent to:

Education Department  
Attn: Internship Coordinator  
Henson Robinson Zoo  
1100 East Lake Drive  
Springfield, IL 62707

## Applicant Acknowledgement

I certify that the information in this application is accurate, current, and complete. I understand that misstatements or omissions may result in disqualification from further consideration.

I authorize Henson Robinson Zoo to request, and I also authorize and request each former employer, school attended and each person, firm or corporation given as references above to furnish at any time, any information which may be sought concerning me and my work habits, character or skill, and any other data required, whether in connection with this application or for purposes of complying with surety company requirements or otherwise.

This application will not be considered without the applicant's signature.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date